| Details | Associated Image |
| --- | --- |
| Pic1: The additional High-risk activities as indicated in the revised listing have been duplicated. Has this been done so that multiple certificate categories can be uploaded and sent?    (See video 2) For categories such as Use of Breathing Air, which would require upload of both HSE and Medical Certificates, it was observed that the duplicated fields on the high-risk activity listing must be selected. Is there a way that both categories (HSE and Medical) can be included in one window or that once the Contractor Manager selects one of the duplicated activities it automatically selects the other? (if the current method is the only way the upload of certificates from multiple categories is possible)  *Comment: We currently lack the functionality to upload multiple certificates for a single high-risk activity. To avoid duplication, we can rename the high-risk activities to correspond with their specific certificates.*  *For example: 'Confined Space Entry: HSE Certificates: CSE Training Certificate' and 'Medical Certificates: Respiratory/CSE Medical.' In this case, we used certificate names as high-risk activities, which led us to create two separate high-risk activities."*  *"Like 'Confined Space Entry,' which is a high-risk activity, it has two categories, and each has its own certificates. So, we identified it as high-risk based on the certificate names themselves.*  Completed with one correction to be made (See attached image – Duplicated entry of Driving/ Operating Machinery in the Process Area when it should be Driving in the Non-Process Area (Defensive Driving Certificate))  *We updated the ‘Driving/ Operating Machinery in the Process Area’ to ‘Driving/ Operating Machinery in the Non-Process Area’.*  Completed |  |
| NEW:  The Status of the EVR does not reflect “REJECTED” when a document is rejected by one of the verifiers. Please correct.  ***Development Team - This is working fine on our end. Could you please test this again and confirm?*** |  |
| Even though the employee was in the expired state, when accessing the employee’s EVR either via the employee alert or by Employees tab, the expired certificate was not identified as seen in the image or is there an option to reupload said certificate to submit for reapproval.  *Comment: Now, we apply a logic: when any expired certificate is re-uploaded, the alert is removed automatically.*  Outstanding (See attached video for context)  *In this, we applied the logic, but we need to remove the old alert from the backend and then test the process again. We need your confirmation to remove the alert. If you agree, we will remove all the old alerts, and you will need to start from the beginning.*  Still to test for expired certificates, this is working for the rejected certificates. |  |

| Kindly confirm who this communication should be directed to, is it sent when a document is reuploaded to the respective verifier receives an email notification? If so there should be more detail in this communication.  ***Development Team - We added more details to the certificate when the re-uploaded email was sent.*** |  |
| --- | --- |
| Incorrect timestamp on Employee alert and EVR history.  *Comment: The AST (Atlantic Standard Time) time zone is set in the system.*  Outstanding  *There is a small caching issue in the system.It's working fine now and you can check it when you create a new record, as you should be able to see the time of yours time zone.*  There is now no timestamp available for EVR history, please correct.  ***Development Team - DONE*** | *Figure 1: Old EVR history timestamp format*    *Figure 2: New EVR history timestamp format* |
| After completing review of the documents, the HSE verifier indicator remained yellow in color, and the process flow was marked as completed which should be contradictory. Please correct.  ***Development Team - DONE*** |  |
| * To ensure that the input of the induction date is mandatory for the HSE verification process flow.  *(Comment: It is already mandatory that the user cannot approve site induction without a date..)* See attached video for context, this would apply to the Technical Verifier as well in terms of the Site access approval *Can we apply this logic: when all the technical certificates and site access are approved, the technical verifier indication button turns green? Similarly, when the HSE certificate and site induction are approved, the HSE verifier indication turns green. We need your confirmation for this. .*   Revert to the logic method detailed above. Site access should be a part of the Technical verifier’s process just as the site induction is a part of the HSE verifier’s process.  ***Development Team - DONE*** | To avoid confusion for the end users, the Site access should not be marked as approved in the absence of all verifier approval, as it may be construed that all verifiers have approved the employee. |
| Marginal points:   * The verifier notes are not seen by the Contractor Manager when a document is rejected. *(Comment: We have added a section on the employee profile page where the contractor manager can only see the verifier's notes, if there are any.)* Completed * The employee’s full name is not seen when their EVR is opened. ***Done* Outstanding *DONE (Caching issue)* Completed under the employee’s profile**   **picture, but not in the “About me” section. *Development Team - DONE***   * When a message is sent via the chat, there is no notification of a message received.***Development Team -***  ***DONE*** * New: To remove Steffan Rambaran from the list of Technical verifiers***Development Team -***  ***DONE*** * New: To retain the Technical verifier chosen even if the EVR page is navigated backwards to correct an error. See attached video.***Development Team -***  ***DONE*** |  |